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| **Suzie Mohd Bohari**  23 Jalan Hijau Alam U9/16A  Cahaya SPK  40150 Shah Alam  I.C. No.: 690317-01-5288  Telephone: 6012-2093924  E-mail: [suzimb@gmail.com](mailto:suzimb@gmail.com)  Marital Status:Single | gg |

**Area of Expertise**

|  |  |
| --- | --- |
| Financial Accounting | Management & Project Accounting |
| Corporate Reporting | Financial Modelling |
| Financial Control & Budgeting | Taxation |
| Cash Management & Treasury | SAP System Implementation |

**Professional Development**

Master’s Degree in Business Administration, Universiti Teknologi MARA (2012)

CGPA: 3.92/4.00

Member of Malaysian Institute of Accountants (1997)

Bachelor's Degree in Accountancy (Hons.),Universiti Utara Malaysia (1993)

CGPA:3.48/4.00

**Industry**

|  |  |
| --- | --- |
| Rail Business | Telecommunication |
| Oil & Gas | Solid Waste Management |
| Banking |  |

**Organization Served**

|  |  |  |
| --- | --- | --- |
| **Company:** | **Duration:** | **Position:** |
| Scomi Rail Bhd | Dec 2011 – present  (2 years ) | Senior Manager,  Finance |
| Time dotCom Berhad | July 2009 – Nov 2011  (2 years, 4 months) | Financial Controller |
| Total Oil Technologies  *(Subsdiary of Wasco Energy Ltd)* | 2007 – 2009  ( 2 years) | Financial Controller |
| Alam Flora Sdn Bhd  *(Subsdiary of DRB-Hicom Berhad)* | 1997 – 2006  (9 years) | Manager, Finance |
| The Pacific Bank Berhad | 1994 – 1997  (3 years) | Assistant Accountant |

**Professional Experience**

**Scomi Rail Bhd Dec 2011 to present**

**Senior Manager, Finance**

*Reporting to Group Financial Controller, supervising 5 subordinates*

1. Reviewing the monthly management accounts, project reporting and statutory accounts.
2. Supervised and finalised tax estimates and annual tax returns for Scomi Transit Projects Sdn Bhd, and Scomi Transit Projects Sao Paolo (Brazil) Sdn Bhd.
3. Reviewing and finalising annual companies’ and projects’ budget.
4. Conducting quarterly budget review for KL Monorail Fleet Expansion Project (KLMFEP), Line 17 Sao Paolo (Offshore) Project and Mumbai Monorail (offshore) project.
5. Finalised transfer pricing strategy with tax agents for awarded projects.
6. Enhanced and standardised Project Cash Flow Template for all projects for monitoring and reporting purposes.
7. Actively supported the management for extension of Mumbai Project Facility through rigorous follow up with Mumbai counterparts in getting the extension documents and preparation of revised financial projections.
8. Responsible to ensure payment processing is fully supported with documentations as per project budget and Corporate Authority Limit.
9. Liaise with auditors, tax agents, bankers or other required external parties timely to support companies and project required statutory compliances.

**Time dotcom Berhad July 2009 to Nov 2011**

**Financial Controller**

*Reported to Chief Financial Officer, supervised 57 subordinates*

1. Responsible for the overall accounting functions of the group of companies - financial and management reporting, financial operation and cash management, taxation, inter-carrier settlement, billing and credit management.
2. Reduced monthly closing cycle from 15 days to 7 days through report standardization and restructuring of Finance Department.
3. Actively assisted CFO on finalization of Group Financial Statement for Financial Year ended 31 Dec 2010 by 28 Feb 2011 through rigorous monitoring of year-end audit timetable and schedules.
4. Delivered active liaison role as Finance Representative for Enterprise and Consumer Strategic Business Units (SBU) for sales supports in formulating the SBU Annual Budget Plan and Tracking Mechanism.
5. Led negotiations on long outstanding inter carrier disputes with Telekom Malaysia which prevented the company from service interruptions.
6. Led the preparation of user requirement for Desktop Reporting for SAP system implementation.
7. Established Cost Cutting Tracking Mechanism and formulated reward programme for Company Wide Cost Cutting Exercise.
8. Completed technical and commercial evaluation for proposed implementation of SAP ECC6.

**Total Oil Technologies Sdn Bhd 2007 – 2009**

**(*Subsidiary of Wasco Energy Limited)***

**Financial Controller**

*Reported to Group Financial Controller, supervised5 subordinates*

1. Overall responsibility for the entire finance, accounting and reporting functions of the Company and subsidiaries/entities under the Company, as well as all other companies within the Exploration & Production (E&P) Product and Service Business Unit of Wasco Energy Group.
2. Identified accounting errors and misreporting of one of the subsidiaries during 1st month of employment through financial statement review and surprise stock count.
3. Improved the Finance Functions within Total Oil Technologies Group with implementation of standard monthly reporting package which reduced the monthly reporting preparation from 20 days to 8 days.
4. Developed the Financial Model for potential Abu Dhabi pipe making project and assisted the CEO in board paper preparation.
5. Established and enhanced Finance Standard Operating Procedures for Total Oil Technologies Group which is in line with Wasco Energy Limited.

**Alam Flora Sdn Bhd 1997 – 2006**

***(Subsidiary of DRB-HICOM Berhad)***

*Reported to General Manager Finance*

**Investment Department - Manager (2005 – 2006)**

Managed Investment Department and supervised 3 subordinates.

1. Appointed as a working committee member to evaluate impact of new and revised Financial Reporting Standards for Alam Flora and Group.
2. Reviewed Malaysian Solid Waste Privatization Financial Model.
3. Completed project modeling for Qatar Project, and PET project.
4. Reviewed and finalised the Annual Budget for Bahrain and Abu Dhabi operations.
5. Analyzed and reported the Company’s financial performance and overseas venture on monthly, quarterly and yearly basis to management, Holding Company as well as other stakeholders.
6. Overseeing overall investment functions and preparation of relevant board papers.

**Financial Accounting Department - Manager (2003 – 2005)**

Managed Financial Accounting Department and supervised 10 subordinates.

1. Developed and implemented the Audit Plan for Financial year ended 31 March 2004 and 31 March 2005.
2. Developed and implemented Tax Plan for Year Assessment 2004.
3. Analyzed and reported the Company’s financial performance and overseas venture on monthly, quarterly and yearly basis to management, Holding Company as well as other stakeholders.
4. Appointed as a project manager for SAP – Asset Management implementation project and upgrading of SAP System.
5. Participated and involved in formulation and monitoring of Enterprise Risk Management Register.
6. Secured and negotiated capital expenditure financing for fleet replacement programme of RM 13Million for financial year ended 31 March 2005.

**Treasury and Investment Management**

-Manager (2002 – 2003)

-Assistant Manager (2001 – 2002)

-Accountant (1997 – 2001)

Managed Treasury and Investment Department and supervised 2 subordinates.

1. Developed and enhanced Financial Modeling Structure for National Privatization of Solid Waste Management.
2. Conducted sensitive analysis for various Privatization Scenarios and prepared Privatization Reports for submission to Economic Planning Unit.
3. Assisted management in getting project financing for Bahrain Solid Waste Management Project.
4. Developed Standard Operating Procedures for Treasury and Investment Department.

**The Pacific Bank Berhad, Head Office 1994 – 1997**

**Assistant Accountant**

*Reported to Assistant Vice President, Finance and Administration Department and supervising 5 subordinates*

1. Prepared and consolidated annual budget and 5 years’ plan.
2. Analyzed and reported monthly variance analysis to the management.
3. Completed and submitted Bank Negara Malaysia periodical reports.
4. Drafted and finalized statutory accounts.

**Referee**

En Mohamed Siraj Abdul Razack

Director Organizational Development & Business Planning

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